



TERA SOFTWARE LIMITED

CIN: L72200TG1994PLC018391

Registered Office: 8-2-293/82/A/1107, Plot No: 1107, Road No: 55,
Jubilee Hills, Hyderabad-500033. Phone: +91 9949604854/040-23547447
Email ID: info@terasoftware.in Website: www.terasoftware.com

TERA SOFT
enabling IT Solutions

NOTICE OF 30th ANNUAL GENERAL MEETING, BOOK CLOSURE AND REMOTE E-VOTING

Notice is hereby given that the **30th Annual General Meeting (AGM)** of the Members of Tera Software Limited Scheduled to be held on **Monday, 9th September, 2024** at 4:00 p.m. (IST), at the Registered Office of the Company at MCH No. 8-2-293/82/A/1107, Plot No: 1107, Road No: 55, Jubilee Hills, Hyderabad-500 033, Telangana, India, to transact the businesses as set out in the Notice of AGM, in compliance with Companies Act, 2013 ("Act"), rules framed there under and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Regulations").

In terms of section 101 and 136 of the Act read together with the rules made thereunder and relevant provisions of the Listing Regulations, 2015, the listed companies may send the notice of annual general meeting and the annual report, including financial statements, board's report, etc. by electronic mode. The Company is accordingly forwarding soft copies of the above referred documents to all those members, who have registered their e-mail addresses with their respective DPs or with the RTA of the Company and for members who have not registered their e-mail addresses, physical copies are being sent in the permitted mode. Members may note that Annual Report for FY 2023-24 and the Notice along with proxy form and attendance slip will also be available on the Company's website at <https://www.terasoftware.com/investors/>, website of the Stock Exchanges, i.e., BSE Ltd. At www.bseindia.com and National Stock Exchange of India Ltd. at www.nseindia.com and on the website of KFin at www.kfintech.com.

Book Closure:

Pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (LODR) Regulations, 2015, the Register of Members and Share Transfer Books of the company will remain closed from Tuesday, 3rd September, 2024 to Monday, 9th September, 2024 (both days inclusive) for the purpose of AGM.

Remote e-Voting:

In compliance with Section 108 of the Companies Act, 2013 (the Act), read with rule 20 of the Companies (Management & Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (LODR) Regulations, 2015, the company has engaged the services of Kfin Technologies Limited ("Kfin") to provide the e-voting facility to the shareholders of the Company. The detailed instructions for remote e-voting are given in the Notice of the AGM. Members are further informed that:

- Members holding shares either in physical form or dematerialized form as on the **cut-off date 2nd September, 2024**; may cast their votes electronically on the businesses set out in the notice through electronic voting system of Kfin.
- The **remote e-voting** shall commence on **Friday, 6th September, 2024 at 9:00 a.m.** and shall end on **Sunday, 8th September, 2024 at 5:00 p.m.** Votes, once casted shall not be allowed to change.
- The facility of Ballot voting shall be made available during the AGM and those members present in the AGM, who have not casted their votes through remote e-voting are eligible to vote. The members already voted through remote e-voting shall not be allowed to vote again.
- The manner of registration and evoting is provided in the notice for both physical and demat shareholders.
- Members who have not registered their email ids with respective depository participants and members holding physical shares are requested to update their Email Ids with Company's RTA- Kfin Technologies Pvt. Ltd., email to einward.ris@kfintech.com or to the company at companysecretary@terasoftware.in.
- In case of any query or issues pertaining to e-voting, please refer Help & FAQ's section available at <https://evoting.kfintech.com> or write an email to evoting@kfintech.com contact at 040-6716 1500/1503/1509/2222, Toll Free No.: 1800-309-4001.

Yours truly,

For TERA SOFTWARE LIMITED
Sd/-

T. GOPICHAND

Chairman & Managing Director
DIN: 00107886

Date: 17-08-2024

Place: Hyderabad